

**WYOMING CHAPTER OF ARMA INTERNATIONAL**  
**Chapter General Meeting**  
**May 21, 2009 – 3:00 P.M.**  
**Rawhide Energy Plant Tour – Wellington, Colorado**

**Please Note:** These minutes are abridged.

**Members Present:** Wendy Kinkade ,Donna Crock, and Northern Colorado Chapter Members

**Guests:** Eric Crock - LCSD #1, Matt Gross - WY Public Service Commission, Angela Elliott - WY Public Service Commission, Meridith Bell - WY Public Service Commission, Michelle Bohanan - WY Public Service Commission, Vicky Hansen - WY Public Service Commission, Janet Cathcart - WY Public Service Commission, Carrie Anderson - WY Public Service Commission

**TOPIC:** RECORDS AND ENERGY WE LIVE BY: Revitalizing a Records Management Program PLUS Rawhide Power Plant Tour!

**Speakers:** Paula Sutton, Platte River Power Authority and Gail from Rawhide Energy Station

Members and guests from Northern Colorado Chapter of ARMA and the Wyoming Chapter of ARMA met in the Administration Building auditorium of the Rawhide Energy Station.

Gail provided a presentation on the inner workings of the Rawhide Energy Station and explained how it operated. Rawhide provides wholesale electric power to four municipal electric systems in northern Colorado. On behalf of its owner cities, Estes Park, Fort Collins, Longmont and Loveland, Rawhide acts as a wholesale electric utility, acquiring, constructing and operating generation capacity and supplying electric energy. Rawhide is a political subdivision and public corporation of the State of Colorado.

For the past year Records Manager, Paula Sutton has been developing and revitalizing the records program at Platte River. Paula presented the work that has been done at the records center showing before and after pictures. A lot of work has been done, with still more to do. After members and guests were provided with hard hats and safety glasses a tour of the power plant and records center was guided by Gail. After the tour of the plant the Northern Colorado Chapter of ARMA had a brief administrative meeting and snacks and drinks were served.

Meeting was adjourned at 5:00 p.m.

Respectfully Submitted by:  
Donna Crock  
Chairperson of the Board