

DRAFT
WYOMING CHAPTER OF ARMA INTERNATIONAL
Chapter Meeting Minutes
November 18, 2008
Dept of Employment Conference Room 1141, Cheyenne, Wyoming
11:30 a.m.

Please Note: These minutes are abridged.

Members Present: Kristy Anderson, Mary Baussermann, Rico Childers, Ramona Christensen, Donna Crock, Lisa Hastings, Lynn Hudson, Pat Newbern, Wendy Kinkade, Barbara Thomasee, Tim Tyler, Deanne Widauf, Rich Wilson, Mike Wingert

Members Via the Internet: Mark Browne, Paula Sutton, Janie Wait

Guests Present: Sonja Haller, Lisa Lane, Jennifer Mickle,

Speakers: Ramona Christensen, Janie Wait, Paula Sutton, and Rich Wilson

Topic: Re-Cap – ARMA International Conference 2008 Las Vegas, Nevada

Members gathered for a luncheon meeting at the Wyoming Department of Employment conference room. The chapter encouraged members to donate coats for the “Coats for Kids” program as well as canned goods. Thank you to Debbie Leonard for dropping the coats off that were collected to the Old West Museum and Thank you to Dolores Crock for dropping the food items off at Needs, Inc. A huge thank you to those that contributed to the families in need.

Pat Newbern welcomed everyone and presented Donna Crock the Chapter Member of the Year award, which was furnished by ARMA International and introduced the speakers. Ramona Christensen presented the Mock Trial: Records Management Programs. Ramona touched on topics that were presented at conference and highlighted the main bullet items from the presenter’s slideshow. Janie Wait, conference presenter, discussed her Poster Session: RIM Legislation. Janie thanked the chapter for allowing her to present her program for the October meeting. Rich Wilson presented the topic: Creative Ideas for Marketing Your Records Program and gave several examples of how you can make records management fun and interesting. Our last presenter, Paula Sutton from Colorado presented her Top 10 Highlights plus summarized sessions on SharePoint, Legal Holds and PDF/A. She also stressed how important networking with colleagues is at conference and mentioned all the fun activities that happen during the week.

In closing, Pat thanked all the speakers for participating and thanked everyone for their contributions for coats and canned goods.

Respectfully submitted by:
Donna Crock
Chairperson of the Board