

**Wyoming Chapter of ARMA International**  
**General Meeting Minutes**  
**Tuesday, February 8, 2010, 11:30 a.m.**  
**Uncle Charlie's 6001 Yellowstone Avenue, Cheyenne, WY 82009**

Please note: these minutes are abridged.

Members present: Tony Adams, Kristie Anderson, Mary Burby, Ramona Christensen, Donna Crock, Wendy Kinkade, Lisa Lane, Kathy Levasseur, Pat Newbern, Valerie Roybal, Burt Sanchez, Barbara Thomasee, Tim Tyler, Albin Wagner, Deanne Widauf, Rich Wilson.

Guests: Jennifer Mickle

Guest Speaker: Jeremy Hamilton, Warren Federal Credit Union

Chapter President, Pat Newbern at 11:40, called the meeting to order. Attendees introduced themselves and after lunch, Pat introduced Jeremy Hamilton, who gave his presentation, "Financial Scams – How to Protecting Friends & Family".

Jeremy outlined the many ways and scams that are primarily targeted for seniors and families. He explained there are always unscrupulous individuals/groups who try any means to extricate vital information from you. This could be via phone calls, via E-mail, through the mail, and in person confrontations. The most important message Jeremy shared was simply to NEVER give anyone important information over the phone, through E-mail or the mail, or if confronted in person, and to be very careful about any E-mail or any offers also requesting important information. Among these situations are offers of something very special such as prizes or trips that require you to send them money or to give them something that would allow access to your account(s). Scammers may try to get information from you that includes-but is not limited to: Your social security number, Date of birth, Bank account numbers, or Any identifying information that could be used to access your personal accounts or records. Although there is a constant effort of our financial institutions and law enforcement, scams continue to happen. The best means to not be scammed is to be informed. Jeremy also related if you believe you or someone you know has been scammed or possibly has been contacted by a scammer, to please contact their law enforcement agency and financial institution as soon as possible.

Jeremy then opened the floor for questions. After the question and answer discussion the meeting was adjourned at 12:56 p.m.

Respectfully submitted by:  
Pat Newbern