

Wyoming Chapter of ARMA  
Year-End Meeting 6:00 p.m.  
Thursday, June 9, 2011  
Sanford's Restaurant  
115 E 17<sup>th</sup> Street, Cheyenne, WY 82001

Please note: these minutes are abridged.

Members present: Tony Adams, Kristy Anderson, Mary Burby, Dolores Crock, Donna Crock, Lisa Hastings, Maxine Hernandez, Wendy Kinkade, Lisa Lane, Debbie Leonard, Kathy Levasseur, Pat Newbern, Valerie Roybal, Burt Sanchez, Barb Thomasee, Albin Wagner and Rich Wilson.

Guests present: Pat Anderson, Dale Crock, Destiny Kinkade, Tim Hendricks, Tracy Lieske, Bill Newbern, Frank Rodriguez II, Diane Sanchez, Tommy Thomasee and Sue Wilson.

After a social hour and vast amounts of food, President, Pat Newbern welcomed and thanked everyone for coming to the Year End Meeting. She had all the members introduce themselves and their guests. Pat gave a brief over-view of the past year and the Chapter's accomplishments and activities. Pat recognized our new members and welcomed them to the chapter. She also recognized our chapter supporters: City of Cheyenne, for seminar support services and chapter meeting facilities; Wyoming State Historical Records Advisory Board (SHRAB), for seminar and workshop support; Department of State Parks & Cultural Resources / Wyoming State Archives, for seminar and workshop support and chapter meeting facilities; and the Department of Transportation, for seminar and workshop handouts.

Donna Crock gave out the awards to our Chapter Members and Supporters: Kathy Levasseur – Programs Co-Chair, Debbie Leonard – Education, Deanne Widauf – Treasurer, Lisa Lane – Secretary, Barb Thomasee - Vice-President, Mary Burby – Newsletter, Wendy Kinkade – Programs Chair, Tim Tyler – Membership, Kristy Anderson - Seminar Chair (13<sup>th</sup> year), Tony Adams and Rich Wilson from SHRAB and Pat Newbern was recognized for serving as our Chapter President.

Longevity pins were awarded to Lynn Orester for 15 years, Donna Baur, Deanne Widauf and Rich Wilson for 10 years, Mike Wingert for 5 years and Dan Siglin for 20 years. Donna Crock was presented an award for serving as Chairperson of the Board. Congratulations!

Rich Wilson was presented with a retirement gift from the chapter for his contributions to the chapter as an officer and member. It was a caricature of him in his office surrounded by piles of files. Chapter members signed the mat surrounding the picture.

Pat gave the final treasurer's report for the year. The balances of the accounts are as follows: checking account \$4074.38, savings account \$6772.83, term share account #10412 shows a balance of \$4000.00 and term share account #4396 has \$5260.12 for a total of \$20107.33. Mary Burby made a motion to approve the treasurer's report; Kristy Anderson seconded it. The motion passed unanimously.

Vice-President, Barb Thomasee, announced the four members that were nominated by chapter members for Chapter Member of the Year: Kristy Anderson, Donna Crock, Pat Newbern and Deanne Widauf. The committee based their decision on committee work, job duties, attendance, support of the chapter and members, and outside activities. The winner of this year's Chapter Member of the Year is Donna Crock. Congratulations Donna!

The new officers for the 2011-2012 Wyoming Chapter of ARMA Board were announced and sworn in. Your new officers are as follows: President - **Barb Thomasee**, Secretary - **Maxine Hernandez**, Programs - **Wendy Kinkade**, Education - **Rich Wilson**, Membership - **Tim Tyler**, Newsletter - **Mary Burby**, Webmaster - **Donna Crock**, Chairperson of the Board - **Pat Newbern** and Treasurer and Vice-President - **Lisa Lane**.

The meeting was adjourned after the installation of the new officers.

Congratulations! Here's to a great new year!

Respectfully submitted by:  
Lisa Lane, Secretary