

ARMA—The Information Management Professionals

Wyoming Chapter

APPLICATION FOR SCHOLARSHIP

Applicant must be a senior in a Wyoming High School or a current Wyoming College student with a GPA of 2.5 or higher pursuing a career in business, records and/or information management. Must be enrolled as a full time student (minimum of 12 credit hours) at a Wyoming Community College or the University of Wyoming in the fall semester of 2008. If currently attending a Wyoming College please send a transcript that shows successful completion of at least one 3 credit hour course in business, records and/or information management. If you are currently enrolled in a business, records and/or information management course, please provide a statement from the instructor indicating successful completion to that point in the semester. If you are a high school senior please provide transcript showing a GPA of 2.5 or higher. This award must be used in a single semester only. If you are awarded this scholarship, your name may be disclosed to other applicants of this scholarship.

1. INSTRUCTIONS

1. Complete entire application in typewritten (or computer-replicated) form. Selection of award recipient will be influenced by the completeness of replies and appearance (neatness) of the application.
2. Submit with the application at least one letter of recommendation from an instructor and a transcript showing successful completion of at least one 3-credit-hour course in business, records and/or information management or if you are a high school senior provide transcript showing GPA of 2.5 or higher. If currently enrolled in the business, records and/or information management course, please provide a statement from the instructor indicating successful completion to that point in the course.
3. Submit completed application to the college Financial Aid Office by the deadline, April 1 or if you are a high school senior mail completed application postmarked by April 1 to:

Wyoming Chapter of ARMA
Attn: Education Chair
P.O. Box 474
Cheyenne, WY 82003

Information submitted will be used only in connection with your application for this scholarship and will be divulged only to qualified persons who must see the information in the course of their duties.

2. PERSONAL INFORMATION

- a. Name _____
- b. Current Mailing Address _____
Street and Number or Post Office Box

City or Town State Zip Code
- c. Permanent Address
(If different from above) _____
Street and Number or Post Office Box

City or Town State Zip Code
- d. Current Telephone _____

3. EDUCATION

- a. Major course of study _____
- b. Wyoming Community College / High School Currently Attending

- c. Wyoming Community College you will be Enrolled in Fall 2008

- d. Cumulative grade point average as of January 1, current year _____
- e. On a separate sheet, provide a brief statement (in typewritten or word processing format, double-spaced) of your future occupational and educational goals. Please limit your statement to 250 or fewer words.

4. ACTIVITIES AND WORK EXPERIENCE

- 1. List activities in which you have participated in high school and/or college. Please attach additional sheets, as necessary.

Activity	Offices Held	Awards/Honors	Dates

- 2. List employment (including part-time and summer employment) you have held in the past four years. Please attach additional sheets, as necessary.

Employer and Location	Position	Major Duties	Dates

3. List community activities and public service activities in which you have participated in the past four years. Please attach additional sheets, as necessary.

Name of Agency or Organization	Kind of Activity	Awards/Honors	Dates

I affirm that all information provided is correct and accurate to the best of my knowledge. I further consent to have my grades and/or transcripts released to ARMA for review of my scholastic performance.

Signature

Date