

WYOMING CHAPTER OF ARMA INTERNATIONAL
Chapter General Meeting
Wednesday, September 22, 2010, 11:30 a.m.
Poor Richard's Restaurant, 2233 East Lincolnway

Please Note: These minutes are abridged.

Members Present: Tony Adams, Kristy Anderson, Ramona Christensen, Donna Crock, Wendy Kinkade, Lisa Lane, Debbie Leonard, Pat Newbern, Barb Thomasee, Tim Tyler, Albin Wagner (a new member), Deanne Widauf and Nick De Laurentis, President of ARMA International's Board of Directors.

Guests: Jennifer Mickel

Speaker: Nick De Laurentis, President of ARMA International's Board of Directors. Nick is a Certified Records Manager (CRM), and holds a Senior Claim Law Associate (SCLA) designation and is pursuing his Chartered Financial Consultant (ChFC) designations. Nick works in the Systems Technology- Enterprise Content Management area of State Farm Insurance at their Corporate Headquarters in Bloomington, IL. He is visiting local ARMA Chapters including Mile High, Northern Colorado, Wyoming and Western Colorado. Chapter President, Pat Newbern, introduced Nick.

Subject: GARP® (Generally Accepted Recordkeeping Principles) and the new GARP® Maturity Model. Nick provided a PowerPoint presentation on GARP® and the GARP® Maturity Model, which provides a measurement of compliance with GARP® and the future Auditing Process and Certification at two levels, the GARP® Recognized Professionals (GRP) and Registered/Licensed GARP Auditor to be completed in 2013. Nick's presentation touched on the eight principles underlying GARP®, those being Accountability, Transparency, Integrity, Protection, Compliance, Availability, Retention and Disposition following the life cycle of a record. The GARP® Maturity Model represents a qualitative and quantitative measurement, a rating of an organization's overall information governance of which records and information management is a component and a systematic process guiding the evaluation of an organization's maturity with respect to recordkeeping activities.

Meeting was adjourned at 12:50 p.m.

Respectfully Submitted by:
Lisa Lane, Secretary