

WYOMING CHAPTER
Association of Records Managers & Administrators
2618 Van Lennen, Cheyenne, Wyoming
Board Meeting Minutes
April 28, 2009

Note: These minutes are abridged.

Members Present: Mary Bausserman, Ramona Christensen, Donna Crock, Bob Curtis, Wendy Kinkade, Debbie Leonard, Pat Newbern, Connie Rothwell, Tim Tyler, Rich Wilson

Meeting was called to order: By President Pat Newbern at 11:46 a.m.

Minutes: Donna Crock made a motion to accept the board meeting minutes of March 24, 2009 and the minutes of the April 14, 2009 General Meeting. Seconded by Ramona Christensen. Motion carried.

Treasurer's Report: Ramona Christensen presented the April 2009 Treasurer's Report with checking account deposits of \$115.00, disbursements of \$269.24 with a balance of \$12,497.57. Including Term Share accounts investment and savings balances ending April 28, 2009 the balance was \$23,939.18.

Education: Pat reported there were 15 applications received. Scholarships were awarded to Susan Bahm, Riverton; Kayla Rauzi, Rock Springs; and Sara Van Riper, Rock Springs.

Membership: Tim reported the 3 newest members are Diane Nyffler, Brenda Williams and Deanna Steele. Tim will send a new member packet to Deanna. There are presently 38 Wyoming chapter members.

Programs: Pat reported the May meeting will be a partnership meeting with the Northern Colorado Chapter at the Rawhide Energy Station Thursday, May 14, 2009, at 3:00 p.m.

Deanne reported she went to a conference with speaker Casey Wood, Connect Wyoming and suggested him as a possible speaker at one of our monthly meetings. Other suggestions were Echo Star, Capitol Restoration and Janie Wait.

Donna suggested Little Bear Inn or Mayflower for the June banquet. A Mayflower menu was passed around. After discussion Mary Bausserman made a motion to have the banquet at the Mayflower. Seconded by Ramona Christensen. Motion carried. It was suggested the board pay \$20 toward each member's meal. The banquet will be June 2, 2009, 6:00 p.m. Donna Crock made a motion to provide up to \$20 per member toward dinner. Seconded by Bob Curtis. Motion carried. Donna asked for money to purchase plaques and pins. Bob Curtis made a motion to provide money for plaques and pins. Seconded by Rich Wilson. Motion carried. Sheri Nystedt, Region Coordinator, will be a guest at the June banquet.

Newsletter: Deanne reported she is waiting for Pres Talk and Brenda Williams will be featured in the newsletter.

Web Site: No report.

Old Business:

Leadership Conference: Donna Crock made a motion to pay the expenses for Pat to attend the Leadership Conference and the ARMA International Conference. Seconded by Rich Wilson. Motion carried. There was discussion about possibly paying for some board members to attend the Leadership Conference. Anyone interested in attending should contact Donna. The Wyoming chapter will assist with the conference expenses.

RIM: Pat reported that during RIM Doug Mewis when making record delivers passed out candy bars to state agency record officers with RIM information wrappers on them.

Board for 2009-2010: The proposed slate of officers is: President, Pat Newbern; Vice President, Bob Curtis; Treasurer, Connie Rothwell; Member at large, Rich Wilson; Secretary, Debbie Leonard; Membership, Tim Tyler; Education, Barb Thomasee; Programs, Wendy Kinkade; Newsletter, Mary Bausserman. Pat reminded everyone to try to complete the Leadership Academy on the ARMA web site.

New Business:

Nominations for Chapter Member of the Year: Donna requested that nominations for member of the year be sent to her.

The next board meeting will be Wednesday, May 27, 2009 at Donna Crock's.

There being no further business the meeting was adjourned at 1:08 p.m.

Respectfully Submitted by:
Debbie Leonard
Secretary