

WYOMING CHAPTER
Association of Records Managers & Administrators
Big Horn Room, Herschler Building
Board Session Minutes
December 17 2008, 11:39am

Members Present: Ramona Christensen, Donna Crock, Wendy Kinkade, Pat Newbern, Bob Curtis, Connie Rothwell, Debbie Leonard, Mary Bausserman, Deanne Widauf, and Rich Wilson.

Meeting was called to order: By President, Pat Newbern at 11:39 a.m.

Minutes: Donna Crock moved to accept the Minutes of the November 28, 2008 Board Meeting and the December 12, 2008 Chapter Meeting. Seconded by Bob Curtis. Motion carried.

Treasurer's Report: Ramona Christensen presented the December 2008 Treasurer's Report with checking account deposits of \$168.00, disbursements of \$708.75 with a balance of \$3,357.24. Including Term Share accounts investment and saving balances ending December 16, 2008 the balance was \$14,662.76.

Committee Reports:

Education: No Report

Membership: Connie reported Tim had not heard from Donna Wright about her application for the Tony Award. Bob reported the International's membership renewal notification system and the online renewals were now working.

Programs: Wendy reported the next meeting would be January 13th. It will be a presentation on the Happy Jack Wind Farm. We will be meeting at Uncle Charlies, 6001 Yellowstone.

Newsletter: Deanne needs articles and any photos from the December Holiday gathering by December 23rd.

Website: No report at this time.

Old Business: Speaker Grant: Pat reported she has completed and sent the Program Grant application for our March 11, 2009, workshop to Sheila Isaccson, Region Manager.

March Seminar 2009: The committee is working on the seminar. Rich reported that Debbie Jourgensen stated the Attorney General will work with us on the seminar. Rich is working on getting CLE credits and a judge for the Mock Trial. Bob motioned that the seminar committee be allowed to attend the seminar for free; board members, 2 Cheyenne City, 2 WYDOT, 1 County, and 2 Archives registrations be reduced to \$55.00; SHRAB members will be charged the same as ARMA members, \$100.00. Mary seconded the motion. Motion carried.

Midwest-Rocky Mountain Leadership Conference – 2009: The conference will be hosted by the Northern Colorado Chapter in Estes Park, July 12 –15, 2009. Our chapter has been asked to help. Northern Colorado is looking for corporate sponsors and possible give-a-ways with a western theme.

Chapter Charities: The chapter has collected \$360 for a family who is part of the Jason's Friends Foundation. Bob motioned that the chapter provide \$140 to bring the donation to \$500. Mary seconded the motion. Motion carried. Pat and Donna will be purchasing food and gift cards for the family. Pat, Wendy, and Donna will meet with the family Saturday, December 20, 2008, at the Boys & Girls Club to give the family the food and gift cards purchased with the donations.

New Business: Region Leadership Grant: Pat reported that she is working on this application. The application must be submitted by March 31, 2009.

The next board meeting will be January 27, 2009 at the Public Service Commission, Suite 300, Hansen Building.

Respectfully submitted by:
Rich Wilson
Assistant Secretary